

AGENDA

Herefordshire Schools Forum

Date: **Friday 10 June 2011**

Time: **9.30 am**

Place: **Council Chamber, Brockington, 35 Hafod Road,
Hereford HR1 1SH**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

Pete Martens, Democratic Services Manager

Tel: 01432 383408

Email: pmartens@herefordshire.gov.uk

If you would like help to understand this document, or would like it in another format, please call Pete Martens, Democratic Services Manager on 01432 383408 or e-mail pmartens@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Herefordshire Schools Forum

Membership	Mrs JS Powell	Primary Headteacher
	Mr NPJ Griffiths	Secondary Headteacher
	Mr J A Chapman	Church of England
	Mr P Burbidge	Roman Catholic Church
	Mrs S Catlow-Hawkins	Secondary Schools Headteacher (Voluntary Aided)
	Mr N O'Neil	Secondary Schools (Community)
	Mrs S Woodrow	Secondary Schools
	Dr M Goodman	Secondary Headteachers
	Mr S Pugh	Primary Schools Headteacher (Community)
	Rev D Hyett	Voluntary Aided Primary School
	Mrs J Cecil	Primary Schools Headteacher (Voluntary Controlled)
	Mr P Box	Primary Schools
	Mr S Matthews	Primary Headteachers Small Schools
	Ms T Kneale	Primary Schools
	Mrs J Baker	Secondary School Governor
	Mrs K Rooke	Special School Governor
	Mr T Edwards	Primary School Governor
	Mrs S Bailey	Special Schools
	Mr J Docherty	Secondary Schools
	Mrs A Pritchard	Teaching Staff Representative
	Mr M Harrisson	Teacher Representative
	Mr J Godfrey	14-19 Representative
	Mr A Shaw	14-19 Representatives
	Mrs A Jackson	Early Years Representative
	Mrs R Lloyd	Early Years
	Mr P Barns	Pupil Referral Unit
	Mr J Sheppard	Hereford Academies
Non Voting	Councillor PD Price	Observer

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

There are many instances where a decision on an issue will have an effect on all schools, be it on a pro rata basis, and as such members would not declare an interest. Where a decision on an issue 'uniquely' affects one particular school, at which the member is, for example, an employee of that school, or where the employee's children attend, then it would be appropriate for an interest to be declared.

In considering the declaration of an interest, a Member of the Forum should apply the following test: would a member of the public, knowing the facts of the situation, reasonably think that the member might be influenced by the interest?

A prejudicial interest would include the situation whereby a proposal uniquely affects either a school at which they are a head teacher/governor or which their children attend.

Any member who requires advice/guidance concerning declarations of interest or any other issue concerning the Forum should contact the Clerk in the first instance on telephone number 01432 260248.

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. ELECTION OF CHAIRMAN To elect a Chairman for the ensuing year.	
3. ELECTION OF VICE-CHAIRMAN To elect a Vice-Chairman for the ensuing year.	
4. NAMED SUBSTITUTES (IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the Forum.	
5. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
6. CHAIRMAN'S ANNOUNCEMENTS To receive any announcements from the Chairman.	
7. MINUTES To approve and sign the minutes of the meeting held on 2 March 2011.	1 - 12
8. HEREFORDSHIRE SCHOOLS FORUM MEMBERSHIP To consider amendments to the Forum's Membership.	13 - 24
9. REPORT OF BUDGET WORKING GROUP - 6 MAY 2011 To consider the initial discussions of the Budget Working Group on 6th May 2011 relating to the Dedicated Schools Grant budget for 2012/13.	25 - 30
10. CONSULTATION ON SCHOOL FUNDING REFORM To consider a presentation on the national consultation papers on school funding reform and academies' pre-16 funding.	31 - 66
11. SCHOOL STRATEGIC GROUP UPDATE To note the progress of the Schools Strategic Group.	67 - 70

12. SCHOOLS' CAPITAL INVESTMENT PROGRAMME	71 - 76
To receive information on capital funding arrangements for 2011/12 and a summary of the James Review of capital expenditure in schools.	
13. SCHOOLS LIBRARY SERVICE OFFER 2011/2012	77 - 80
To update the Schools Forum on the Schools Library Service offer to schools 2011/12 with funding arrangements plus information on the new cultural offer to schools that will be available in 2012.	
14. REVIEW OF SEN FUNDING	81 - 96
To highlight the growth within the SEN budgets to the Forum.	
15. UPDATE ON SERVICE LEVEL AGREEMENTS	97 - 102
To receive an update about service level agreements.	
16. FUNDING FOLLOWING THE STUDENT FROM PUPIL REFERRAL UNITS (PRUS)	103 - 106
To agree on a method to allow 'funding to follow the student' when they transfer to a different school after being on the roll of a PRU.	
17. STATEMENT OF INTENT - HEALTH & SAFETY AUDIT OF SCHOOLS	107 - 110
To advise the Forum of the Herefordshire Council Resilience Team's intent to conduct schools' Health & Safety audits and inspections with effect from 1 Sep 2011.	
18. WORK PROGRAMME	111 - 112
To consider the Forum's work programme.	
19. LATE ITEMS/ANY OTHER BUSINESS	
To consider any issues raised as either a late item or any other business.	
20. FORTHCOMING MEETINGS	
23 September 1:30 pm	
25 November 1:30 pm	
20 January 9:30 am	
24 February 9:30	
23 March 1:30	